

AUS Grant Fund Information

The AUS Grant Fund Committee supports special projects that enhance student life. The fund is financially supported by the Arts Undergraduate students at Wilfrid Laurier University.

To be eligible for funding, projects must:

- Benefit students in aspects of student life, including but not limited to:
 - Creative expression
 - Leadership development
 - Health and wellness
 - Academic or career success
 - A sense of belonging
 - Experiential learning
 - Community building
- The use of this funding CANNOT be exclusionary in any manner, meaning no Laurier student should be excluded from engaging in any programming or development that would be a byproduct of the funds.
- All projects must demonstrate relevance to Arts students.

The AUS Grant Fund Committee will not provide funding for the following:

- Projects on an ongoing basis, the request should be for one-time funding only
- Projects that require a salary to be paid from the grant.
- “For-Profit” organisations, private foundations, or projects
- To cover existing budget deficits
- Activities that could be deemed discriminatory as defined by the Ontario Human Rights Code
- Activities completed or costs incurred before approval of the AUS Grant Fund Committee
- Activities that contribute to academic advancement or academic credit (eg, class trips or guest speakers with a graded participation element)

Other Considerations

- AUS Grant Funding will only be provided to student-led projects. Any applicants who are working with external partners, Laurier Staff or Faculty should disclose these connections in their application.
- If any amount of the grant fund remains unused after the project is completed, the finance team at AUS should be contacted to determine the use of the extra funding.
- Failure to comply with the conditions of the grant fund could result in the individual/group of students no longer being considered for future funding

Preference is given to projects that require a one-year commitment and have a significant impact on a substantial number of undergraduate students on your campus.

Frequently Asked Questions

Who is eligible for grant funding?

- The grant fund should only be applied for by Laurier Students. Any student or student group is eligible to apply, but they must adhere to the requirements and conditions of the funding.

Do I have to be a member of a club or a student from a specific faculty to apply for grant funding?

- The applicant student should be from the Faculty of Arts, but projects do not need to be affiliated with the Faculty of Arts or your clubs.

How much funding is available?

- Funding will be assigned based on the application. We are willing to be flexible with our funding amounts if we see a high potential for the initiative to benefit arts students.

When is the funding request application deadline?

- The Winter 2025 deadline to submit Grant Fund applications is March 4th at 11:59 pm. As a firm deadline, applications received after this date will not be processed. This application must be submitted 4 weeks before your event, or it will not be processed. For example, if your event is February 20th, your Grant Fund application must be submitted by January 20th.

Can I apply for funding more than once?

- All applications will be reviewed once submitted. A previous successful application will play an important role in our consideration of the application, but will not prevent another application from being successful.

I've submitted an application. How long will it take to hear back?

- You should hear back from the finance team shortly after your application is received. It may take some time for the application to be processed, as the grant fund team assesses your application. We appreciate your patience and understanding on this matter.

If you have any other questions, feel free to reach out to the AUS Finance Team (finance@auslaurier.ca)!

Application Details

The AUS Grant Fund is designed to be a one-time gift. If your project is intended to continue on an ongoing basis, it will need to be self-sustaining, or you'll need to find alternative funding. The Grant Fund is a great way to help get your project off the ground

Application Agreement

The AUS Grant Fund Committee will take a minimum of 4 weeks to review applications. Please consider that when planning for your event.

The AUS Grant Fund Committee reserves the right, under rare circumstances, to modify the granted amount to what is believed to be reasonable and attach contingencies to be able to receive the granted funds.

There must be a clear rationale provided in a grant application why the AUS Grant Fund Committee, rather than other organizations (i.e. Student Life Levy) is the best choice to fund the initiative.

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What happens when a Grant Fund Application is submitted:

- Step 1: Receipt of the Grant Fund application.
- Step 2: Review by the Grant Fund Committee
- Step 3: Presentation by Applicant to the Grant Fund Committee
- Step 4: Communications from the Grant Fund Committee
- Step 5: Execution of the Grant

AUS Grant Fund Application

CONTACT DETAILS

Project Name:

Full Name:

Email:

Confirm Email:

Phone Number:

Program:

PROJECT DETAILS

Project Category:

- ☐ Athletes and Recreation
- ☐ Career Service
- ☐ Student Buildings
- ☐ Health and Counselling
- ☐ Academic Support
- ☐ Financial Aid
- ☐ Campus Safety Program

Are you working with other people or groups on this project? Let us know who they are. Also, tell us if you've applied for other sources of funding for your project in the project summary below.

Project Summary: (Please include a description of the project.) (min. 250 characters)

Estimated Start Date:

Estimated End Date:

General Enhancement of Student Life:

BUDGET DETAILS

Funding Request Amount:

Budget Details: (Provide a proposed detailed budget for the project, including all sources of revenue and expenses + Please indicate if these expenses have been quoted by a third party and ensure HST and all related expenses are included)

EXPENSES

REVENUES

Club Budget (both generated and account)

Event ticket sales:

Index (Club) Number, if applicable: